

Vacancy Editor-in-Chief Caries Research



The board of ORCA (the European Organisation for Caries Research) is looking for a new Editor-in-Chief for their scientific journal Caries Research. This position has a 5-year tenure (which can be extended). The Editor-in-Chief works with a team of Associate Editors (currently eleven) and the Journal Manager. The position is part-time; there are no specific working hours but the time commitment is about 8 hours per week. The Editor-in-Chief is expected to show constant care for the journal, especially when it comes to timely handling of manuscripts. The Editor-in-Chief should be a long-time member of the European Organisation for Caries Research and be familiar with the procedures of the organization. The Editor-in-Chief receives an honorarium.

The main duties of the Editor-in-Chief include:

- to provide editorial leadership and oversight of the journal, retaining its status as one of the foremost academic research journals in caries research;
- to articulate and implement an editorial vision and strategy for the journal that is relevant to current developments in academic and practice-based research, as agreed with ORCA and publisher;
- to provide excellent cooperation with the publisher and the ORCA Board and to bring the interests of both together;
- to be responsible for ethical issues and queries/concerns from authors, with guidance and support provided by the publisher and in line with journal guidelines;
- to lead on the peer review process: screening and selecting papers for review; to assign papers for peer review to the Associate Editors and to oversee the general conduct of the peer review process;
- to organize and chair Editorial Board Meetings twice a year, approving minutes and agendas, following up on the board's action points, and implementing it with the agreement of ORCA and publisher;
- to attend ORCA Board meetings and report on the work of the Editor-in-Chief and the performance of Caries Research ;
- to chair the ORCA Scientific Committee of the yearly ORCA congress, organize the submission of abstracts via a submission system together with an administrator, organize the scientific program and prepare the publication of conference abstracts in Caries Research.

The Editor-in-Chief qualifications must include:

- an excellent international scientific track record in cariology and its underlying sciences, with a strong record of publication;
- substantial and recent experience in managing or conducting research of international quality;
- proven leadership skills with the ability to work collaboratively with individuals and stakeholders;
- a strong record of contributing to the review and editing of published material in the field;
- an excellent international network amongst researchers;
- excellent written communication and interpersonal skills in English;

- excellent organizational skills, including an ability to work with tight deadlines and manage multiple competing priorities;
- editorial experience (e.g., for example as an editor or associate editor on any journal, special issues, etc.) is highly welcome.

The term for Editor-in-Chief of Caries Research is limited to 5 years, there can be a re-election for another term of 5 years. A final suitable candidate will be nominated by the ORCA-Board and will take office on approval by the General Assembly of ORCA.

Are you interested in this position? We encourage you to submit your application (CV and a motivation letter) at the latest June 9th 2024 to secretary@orca-caries-research.org.